

<b>Report title</b>	<b>Confirmation of Work Programme item – Building Maintenance</b>
<b>Report author</b>	Andrew Finch
<b>Department</b>	Democratic Services
<b>Exempt?</b>	No

**Purpose of report:**

- **To resolve**

**Synopsis of report:**

At its meeting on 5 October 2023 the Overview & Scrutiny Committee decided upon its work plan for 2023/24.

At that meeting a discussion took place on the prospect of including building maintenance on the civic centre as part of that program. The Committee are now asked to confirm how they wish to take that item forward (i.e. policy review, scrutiny investigation, etc.) and set out their requirements for the remaining two scheduled meetings this municipal year on 1 February 2024 and 28 March 2024.

**Recommendations:**

**Committee are asked to confirm whether they wish to include building maintenance as part of their work program for the remainder of the municipal year, and their requirements for taking that item forward.**